



Application for Employment

Town of Columbia
 323 Jonathan Trumbull Highway
 Columbia, CT 06237

Phone: (860) 228-0110 Fax: (860) 228-1952

Application Date: _____
 Position(s) being applied for: _____

We consider applicants for all positions without regard to race, color, religion, sex, national origin, age, marital or veteran status, the presence of non-job related medical condition or handicap, or any other legally protected status.

Name:	Last		First		Middle												
Address:	No.	Street		City		State Zip											
Email:																	
Telephone:	Home			Daytime													
	Area Code	No.		Area Code	No.												
Date available for work:			Drivers License: No.		State												
Availability: <input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/> Temporary																	
EDUCATION	Elementary		High		College/Technical		Graduate/Professional										
School Name																	
Years Completed: (circle)	4	5	6	7	8	9	10	11	12	1	2	3	4	1	2	3	4
Diploma/Degree(s)																	
Course of Study:																	
Specialized Training, Apprenticeship, Skill, and Extra-Curricular Activities																	
Licenses/Certifications (i.e. CDL, etc)																	
Additional information that may be helpful in considering your application.																	

ATTACH RESUME HERE

Employment Experience

Start with your present or last job. Include military service assignments and volunteer activities.

Employer	Dates Employed	From:	To:
Address	Work Performed		
Job Title			
Supervisor			
Reason for Leaving			
Employer	Dates Employed	From:	To:
Address	Work Performed		
Job Title			
Supervisor			
Reason for Leaving			
Employer	Dates Employed	From:	To:
Address	Work Performed		
Job Title			
Supervisor			
Reason for Leaving			
Employer	Dates Employed	From:	To:
Address	Work Performed		
Job Title			
Supervisor			
Reason for Leaving			
Employer	Dates Employed	From:	To:
Address	Work Performed		
Job Title			
Supervisor			
Reason for Leaving			
Special skills and qualifications acquired from employment or other experience			

Are you a United States citizen or are you authorized to work in the United States? (Proof of citizenship or authorization to work in the United States will be required upon hire.) Yes _____ No _____

Answer ONLY if a driver's license is REQUIRED FOR THE POSITION YOU SEEK. Do you have a valid Connecticut driver's license? Yes _____ No _____

Applicant's Statement

I certify that answers given herein are true and complete to the best of my knowledge.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. I understand that this application is not and is not intended to be a contract of employment.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the Town of Columbia.

Signature

Date

Town of Columbia
 323 Jonathan Trumbull Highway
 Columbia, CT 06237
 Phone: (860) 228-0110 Fax: (860) 228-1952

**Application for Employment
 Supplement for Highway Department**

Name:		Date:	
Have you ever worked construction? Yes _____ No _____			
Please check next to all of the following machines that you have operated:		Please state length of time you have operated each of the machines indicated (months/years):	
<input type="checkbox"/>	Backhoe		
<input type="checkbox"/>	Front end loader		
<input type="checkbox"/>	Dump truck		
<input type="checkbox"/>	Chain saw		
<input type="checkbox"/>	Sickle mower		
<input type="checkbox"/>	Flail mower		
<input type="checkbox"/>	Paving machine		
<input type="checkbox"/>	Roller		
<input type="checkbox"/>	Jet sander		
<input type="checkbox"/>	Snow plow		
Please list any other equipment and length of experience you believe appropriate:			
<input type="checkbox"/>			
<input type="checkbox"/>			
<input type="checkbox"/>			
Can you weld? Yes _____ No _____			
Can you do mechanical work? Yes _____ No _____			
In the course of your work, would you be willing to do the following when needed?			
Laborer	Yes _____	No _____	Sweeping
	Yes _____	No _____	Yes _____ No _____
Cutting Grass	Yes _____	No _____	